



ASHU KISKU MEMORIAL AND RABI KISKU TEACHERS' TRAINING INSTITUTE

CODE OF CONDUCT FOR STUDENTS OF THE INSTITUTE

Student-Teachers enrolled at Ashu Kisku Memorial and Rabi Kisku Teachers' Training Institute, Chandil must recognize their responsibilities to this Institution, to the teacher-educators and to the officials bearing in mind the prestige and the reputation of the institution. Failure to maintain appropriate standards of conduct, decency and decorum will attract disciplinary action.

RULES OF CODE OF CONDUCT FOR STUDENTS

1. Classes start from 10:00 a.m. and may continue up to 04:00 p.m. on all the six days of a week.
2. No student shall leave the premises before the college timing without the prior permission of Principal.
3. Students are required to maintain regular attendance to be eligible for appearing in the University Examination. They should follow the parameters given below:
 - I. A student-teacher must have 80% of attendance in Theory (TH) classes and 90% attendance in Practicum (PR) classes in each course for appearing the Semester Examinations.
 - II. Student-Teachers who have 79% to 65% attendance of total classes* shall apply for Condonation in the prescribed form with the prescribed fees.
 - III. Student-Teachers who have 64% to 50% attendance of total classes* shall apply for Condonation in prescribed form with the prescribed fee along with the Medical Certificate / any other Certificate with reasonable ground.
 - IV. Student-Teachers who have below 50% attendance of total classes* are not eligible to appear for the Semester Examinations.
 - V. If a student-teacher is absent for more than two weeks without prior permission / intimation of the Principal, his/her name is likely to be struck off the register.

**Such attendance will be calculated from the date of commencement of classes or the date of admission, whichever is later.*

4. All Student-Teachers must be in their classes and take their seats at the beginning of each period. They must not enter or leave the Class-Room without permission. Student-Teachers must return to their respective rooms after the last retiring bell and observe silence. They are not to go into the rooms of other students after the last retiring bell.

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5. Resorting to any kind of malpractice (copying, impersonation, use of unfair means, exchanging answer-sheets) during examinations will not be tolerated and it is punishable offence.
6. Student-Teachers are required to check the Notice Board (both Offline & Online) for important announcements in regular basis. Rules for the conduct of examinations placed on the Notice Board must be strictly observed. No excuse will be considered if Notices on the Board are ignored.
7. All student-teachers are to participate in the various co-curricular activities of the Institution.
8. Students must refrain from mishandling and tampering with library books or college computer systems.
9. Student-Teachers are not allowed to loiter or stand about the Verandas or Corridors of the College during class hours.
10. Student-Teachers are forbidden from inviting friends from other institutions and outsiders to the College.
11. No posters are to be pasted or fixed with cello-tape anywhere on the College Building/walls. Any writing, scribbling on the walls will attract disciplinary measures against the student-teachers.
12. Smoking, chewing tobacco products, playing cards, spitting and loitering are strictly prohibited inside the College & Hostel Campus and shall invite severe punishment/disciplinary action.
13. The right to access Girl's Common Room and Ladies Toilet is reserved to only Women/ Girls' Student-Teachers.
14. Every student of the college must always wear the valid identity Card issued by the college.
15. A student shall not commit or cause breach of peace inside and around the College campus.
16. Students must adhere to the Dress Code of the College and neat and tidy in their college uniform.
17. Student-Teachers are expected to treat the members of the staff both teaching and non-


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teaching with courtesy both in and outside the College. Students shall not, by their act or conduct, cause damage to the reputation of the institution.

18. College premises and all class rooms are under CCTV surveillance, everyone must follow the disciplinary manners in college premises/campus/class room.
19. Students should make use of College Library and must not loiter in the college premises whenever they have a free period.
20. Impersonation at roll-call is a punishable offence.
21. Student-Teachers should not possess mobile phones or any other electronic device for communication in the Class-Rooms/Seminar-Halls/Examination Halls/Library/Study-Room /any other place of academic interest within the College. It is prohibited and is liable for punishment.

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