



**ASHU KISKU MEMORIAL AND RABI KISKU TEACHERS' TRAINING INSTITUTE**

**CODE OF CONDUCT FOR ALL CONCERNED**

[Student-Teachers, Teacher-Educator & Librarian, Non-Teaching Staff]

1. No Political Motive can be used.
2. Any Gender-Discriminatory behavior will be treated as a crime.
3. Negative attitude towards the Physically Challenged (Divyanga) cannot be shown.
4. No one can be despised because of race or caste (S/T, S/C, OBC etc.).
5. No one can be abused for any excuse. Attacking others and/or being reckless and/or shouting loudly and/or obstructing the conduct of a meeting and/or making a personal attack are punishable offence.
6. The Library can be utilized by the students and staff from 10:00 A.M. to 04:00 P.M. working days.
7. The Institutions is committed to society for implementation of a 'Zero Tolerance Policy towards sexual harassment' and maintenance of a campus free from discrimination, harassment,retaliation or sexual assault at all levels.
8. It is strictly forbidden for anyone to take, carry, exchange or collect all kinds of drugs of the college premises. The college premises are a smoking free zone, please respect it.
9. Avoid Plagiarism: Plagiarism is the unethical use of data, idea, materials, figures or codes as one's own without properly acknowledging the original source. Example of Plagiarism includes:
  - (i) Reproducing fully or partially, verbatim or paraphrased, texts/sentences from a report, book, thesis, publication of others without proper citation.
  - (ii) Reproducing one's, previously published data, figure, material, graphs, drawings, photographs, diagrams, tables, spreadsheets, computer programme or those published by other persons, without citing the original source into one's class reports, presentations, manuscripts, research paper or thesis.
  - (iii) Submitting a purchased or downloaded term paper or other material to satisfy a course requirement.
10. Avoid Cheating: Cheating includes but not limited to
  - (i) copying during examinations and copying of homework assignments term papers, these or manuscript.
  - (ii) Allowing or facilitating copying or making proxy in examination or writing assignment for someone else.

*T. V. Kesavan*  
**Prof-in-Charge**  
Ashu Kisku Memorial &  
Rabi Kisku Teachers' Training Institute  
(B.Ed)

- (iii) Using unfair means or collaborating unethically during examination or in assignment.
- (iv) Fabricating or falsifying data and reporting them in thesis and publication.
- (v) Creating sources or citation that does not exist.
- (vi) Altering previously submitted work for new submission.

(vii) Signing with another student's name on exam paper, assignment, thesis, attendance sheet or manuscript.

(viii) Transferring and/or replacing and/or stealing and/or borrowing anything from the Institution is a punishable offence.

11. **Avoid Conflict of Self-Interest:** Clash of personal interest with professional activity can lead to potential clash of interest in diverse activities such as Teaching, Research, Publication, Working on Committees, Funding and Consultancy. It is necessary to protect professional objectivity and transparency to avoid class of self-interest not only in financial matter but also

in the professional activity related to academia.

12. **Denial of authority and/or Conspiring against the authorities and/or defying the authorities and/or disrespecting the authorities will be considered as a punishable offence.**

---

*T. Venkatesan*  
Prof-in-Charge  
Ashu Kisku Memorial &  
Rabi Kisku Teachers' Training Institute  
(B.Ed)

**Principal/ Prof. in-charge**